

校級組織委員會人文社會科學學院教師代表舉薦辦法

Regulations for the Recommendation of Faculty Members to University-Level Committees as Representatives of the College of Humanities and Social Sciences

(Implemented May 16, 2025.)

第一條 國立東華大學人文社會科學學院（以下簡稱本院）為遴選校級組織委員會教師代表，依據各校級組織委員會組成相關規定，制訂「校級組織委員會人文社會科學學院教師代表舉薦辦法」（以下簡稱本辦法）。

Article I The National Dong Hwa University College of Humanities and Social Sciences (hereinafter referred to as the College) has established the *Regulations for the Recommendation of Faculty Members to University-Level Committees as Representatives of the College of Humanities and Social Sciences* (hereinafter referred to as the Regulations) in accordance with the relevant establishment regulations regarding the establishment of university-level committees, in order to select faculty members to serve on the committees as representatives of the College.

第二條 本辦法所規範之應舉薦本院教師代表之校級組織委員會及代表產生方式如下：

校級組織委員會名稱	教師代表產生方式（教師代表之人數、職級、性別比例須符合各校級組織委員會委員產生方式母法規範）
校務會議	1. 由本院具專任/編制外專任教學人員教師員額系所班各推選 1 名教師擔任教師代表。 2. 本院應選代表數未達上述系所班推選人數時，本院副院長所屬系所班不推選教師代表；應選代表數超過上述系所班推選人數時，除系所班推選代表外，由本院院長裁示以全院普選或其他舉薦方式產生教師代表。
校教師評審委員會	1. 由本院全體教師及編制外專任教學人員以半額連記方式選舉產生。 2. 原則上依得票數多寡排序，但任一系所班當選委員至多 1 名。 3. 遇同票數狀況，由監票人於開票現場以公開抽籤方式決定當選（候補）順序。
教師申訴評議委員會	1. 由本院全體教師以全額連記方式選舉產生。 2. 遇同票數狀況，由監票人於開票現場以公開抽籤方式決定當選（候補）順序。
校課程委員會	採各系所班輪流方式自院課程委員中產生。
校務發展委員會	1. 由本院全體教師（含專案教師）以全額連記方式選舉產生。 2. 原則上依得票數多寡排序，但任一系所班當選委員至多 1 名。 3. 遇同票數狀況，由監票人於開票現場以公開抽籤方式決定當選（候補）順序。
學生社團評議委員會、學生急難救助基金管理委員會、推廣教育審查委員會、學生事務委員會、衛生委員會、節能減碳	授權由本院院長舉薦產生。

工作小組、車輛管理委員會、性別平等教育委員會、圖書資訊服務諮詢委員會、內控小組、優良導師典範委員會、國際事務委員會、學務處各種獎學金審查小組、校園景觀規劃委員會、檔案保存價值鑑定委員會、學術獎助評審委員會、學生獎懲委員會、學生申訴評議委員會、校外賃居安全與服務工作推動小組	
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Article II

University-level committees that require recommendation of College faculty members as representatives and their appointment guidelines:

Name of University-Level Committee	Faculty Representative Appointment Guidelines (The number of faculty representatives and their ratios in gender and faculty rank should be in accordance with the enabling statute of the relevant university-level committee's respective rules and regulations regarding member appointment).
University Affairs Council	<ol style="list-style-type: none"> 1. Each department, institute and class in the college that has a quota of teaching staff (including contracted teachers) shall elect one teacher to serve as a representative. 2. When the number of faculty representatives to be elected by the College does not reach the total number of nominees that can be nominated by the above-mentioned departments, institutes, and classes, the department, institute, and class to which the associate dean of the College belongs will no longer nominate representatives; when the number of representatives to be elected by the College exceeds the total number of nominees nominated by the above-mentioned departments, institutes, and classes, in addition to the representatives nominated by the departments, institutes, and classes, the dean of the College should decide to select faculty representatives by general election or other recommendation methods.
University Faculty Evaluation Committee	<ol style="list-style-type: none"> 1. The representatives are chosen from the College's faculty and contracted faculty members via limited vote method. 2. In principle, representatives are chosen based on the number of votes they received. However, there shall be at the most one representative from each department. 3. In cases where multiple candidates receive the same number of votes, the election's designated observer shall publicly draw lots on site to determine the allocation of vacant seats.
Faculty Grievance Committee	<ol style="list-style-type: none"> 1. The representatives are chosen from the College's faculty via block vote method. 2. In cases where multiple candidates receive the same number of votes, the election's designated

	observer shall publicly draw lots on site to determine the allocation of vacant seats.
University Curriculum Committee	The representatives are rotated through the departments and chosen from the collegiate curriculum committee.
University Affairs Development Committee	<ol style="list-style-type: none"> 1. The representatives are chosen from the College's faculty (including contracted faculty members) via block vote method. 2. In principle, representatives are chosen based on the number of votes they received. However, there shall be no more than one representative from each department. 3. In cases where multiple candidates receive the same number of votes, the election's designated observer shall publicly draw lots on site to determine the allocation of vacant seats.
Student Club Review Committee, Student Emergency Fund Committee, Education Promotion Review Committee, Student Grievance Committee, Student Affairs Meeting, Health Committee, Energy Efficiency and Carbon Reduction Panel, Vehicle Management Committee, Gender Equity Education Committee, Library Information Services Advisory Committee, Internal Control Panel, Outstanding Faculty Committee, International Affairs Committee, Scholarship Review Panels of the Academic Affairs Office, Campus Landscape Planning Committee, Archival Materials Preservation Value Investigation Committee, Academic Awards Judging Committee, Student Rewards and Punishment Committee, Student Complaint Review Committee, Student Off-campus Housing Safety and Service Promotion Panel	The power of recommendation and appointment is vested in the College dean.

第三條

若屬新成立之校級組織委員會（尚未列入第二條者），本院院長得根據該委員會組成相關規定，先行裁示首屆本院教師代表產生方式，待下次系所班主管會議召開後再行討論該委員會第二屆起本院教師代表產生方式並載入本辦法第二條。

若遇原已列入第二條之校級組織委員會更名情況，得由院辦公室直接訂正本辦法第二條所列委員會名稱，無須循前述本辦法修正程序處理。

Article III

For newly established university-level committees (that are yet to be listed in Article II), the appointment guidelines of faculty representatives for the committees' first term may be stipulated by the College dean in accordance with the relevant regulations regarding the establishment of said committees. The committees' appointment guidelines for faculty representatives starting from the second term will be further discussed in the next College Department Chair Meeting, during which these Regulations shall be amended for the

inclusion of the new guidelines in Article II.

In the cases where committees listed in Article II change their names, the collegiate office may directly make amendments to the committees' name in Article II of these Regulations without carrying out the aforementioned amendment procedure.

第四條 本辦法經本院系所班主管會議通過後實施。

Article IV These Regulations shall be implemented following the approval of the College Department Chair Meeting.