

# NATIONAL DONG HWA UNIVERSITY

## College of Humanities and Social Sciences (CHASS)

### Application and Review Guidelines for Cultivating Outstanding Ph.D. Students Scholarship ( Implemented November 25, 2020. )

- Article 1 In order to cultivate talent for fundamental scientific research and support outstanding Ph.D. students with research potential so that they can direct their full attention to research, the College of Humanities and Social Sciences (CHASS, or “the College”) of National Dong Hwa University (NDHU, or “the University”) hereby issues the NDHU CHASS *Application and Review Guidelines for Cultivating Outstanding Ph.D. Students Scholarship* (“Guidelines”) pursuant to the NDHU *Guidelines for Cultivating Outstanding Ph.D. Students Scholarship* and other applicable regulations.
- Article 2 Eligibility
1. First year Ph.D. students admitted by the University to doctoral programs in the College (excluding students admitted as working professionals as well as those from mainland China, Hong Kong, or Macau) who have never received an admonition or demerit during their undergraduate and prior postgraduate studies are eligible to apply.
  2. Applicants may not concurrently hold scholarships issued by the University or stipends issued by a government agency of the Republic of China.
- Article 3 Scholarship contents
1. Applicants approved by the University may receive a scholarship of NT\$ 40,000 per month beginning in the first year of their doctoral studies and ending in the fourth.
  2. The source of funding for the preceding scholarship shall be shared between the Ministry of Science and Technology (MOST) and the University, with the former and latter paying NT\$ 30,000 and NT\$ 10,000 respectively during recipients’ first and second years of doctoral studies, and both paying NT\$ 20,000 during recipients’ third and fourth years of doctoral studies.
- Article 4 Application guidelines
1. Applicants shall submit an application by a deadline to be announced by the University and pass a preliminary review by their respective department/institute/program and a secondary review by the College.
  2. The following documents shall be included in the application:
    - 1) A filled application form for the NDHU Cultivating Outstanding Ph.D. Students Scholarship
    - 2) A statement of purpose
    - 3) A dissertation proposal (5 pages max.)
    - 4) Master’s (or undergraduate) degree thesis, journal articles, or other text-based creations, arts performances, and research outcomes
    - 5) A copy of transcripts for undergraduate and master’s level course work
    - 6) At least two recommendation letters
    - 7) Other documents required by the applicant’s department/institute/program or conducive to the review process
- Article 5 Scholarship review
1. Each department/institute/program in the College shall establish a set of guidelines to regulate

the scholarship eligibility requirements, preliminary review selection criteria, and the review mechanism at the department/institute/program affairs meeting. Such guidelines shall become effective upon announcement.

2. Each department/institute/program shall submit the application(s) that passed its preliminary review to the College for a secondary review. If more than one application passed the preliminary review, the department/institute/program shall indicate the order of consideration when submitting the applications to the College.
3. The Dean of the College shall appoint NDHU faculty members in a related field of specialization to serve on the Cultivating Outstanding Ph.D. Students Scholarship Application Review Committee (“the Committee”), which shall be in charge of reviewing applications that have passed the preliminary review and assigning a rank to each application. If necessary, the Committee may interview applicants in person during the secondary review stage.
4. The Committee shall consist of five (5) to seven (7) members, with the Dean of the College serving as the chairperson and an *ex officio* member. The remaining members shall be doctoral program directors or faculty members in the College appointed by the chairperson. Members appointed to the Committee may serve consecutive terms.
5. Applications that pass the secondary review will be forwarded to the NDHU Scholarship and Stipend Review Committee for the final review.

#### Article 6 Periodic evaluations

1. Recipients of the scholarship shall commit themselves to the betterment of their academic and research capabilities and are required to submit a study report (format and contents to be established separately by their respective department/institute/program) each school year. The College shall make the preceding reports publicly available within the University. The Deputy Dean of the College and recipients’ advisors, or in the event that an advisor has not been chosen yet, the chair of department/institute/program or a faculty member appointed thereby, shall evaluate the study reports.
2. Departments/institutes/programs shall review recipients’ study reports, performance evaluations conducted by their advisors, as well as their overall performance and issue a decision either to continue to recommend or not to recommend the recipients, which shall be reported at the Committee meeting and then submitted to the NDHU Scholarship and Stipend Review Committee for the final decision.
3. The scholarship shall be terminated for recipients whom the NDHU Scholarship and Stipend Review Committee decide to not recommend.

Article 7 Matters unaddressed herein shall be processed in accordance with applicable regulations issued by the University and the MOST.

Article 8 These guidelines shall become effective upon passage by the College’s Department and Institute Chair Meeting and approval by the University President.

**Note:** This document was translated from the original Chinese version. In the case of any discrepancy between the two, the Chinese version shall prevail.